

Assistant Securities Trading Officer

Pioneer Trust Bank, Salem's only locally owned community bank, is seeking professional, personable and self-motivated individual for a full-time Assistant Securities Trading Officer.

This position is responsible for using multiple platforms to execute the trading activity for Pioneer Trust Bank and its' clients. Additionally, this position will be the primary contact for the Bank's custodial clients and will maintain these relationships.

Position requires positive and active support for the Bank, the customer and all co-workers.

Position must regard all customer, client and employee records as strictly confidential and obtain, use or share such information only as authorized and absolutely necessary.

Additional Responsibilities:

- Professionally communicate with individuals of varying levels of investment knowledge.
- Stay current on the events affecting U.S. and international markets and also remain aware of the intraday movements of the major U.S. indices and U.S. Treasury rates.
- Remain knowledgeable of the events affecting the various Approved List securities.
- Prepare reports for senior management and investment committees.

Qualifications:

- Bachelor's degree in Finance, Economics or related field required.
- Strong verbal and written communication skills required.
- Proficient in Microsoft Word and Excel is required.
- Ability to work regularly scheduled hours, Monday – Friday, 8:00am to 5:00pm

Starting Salary: \$3,200.00/mo - \$4,200.00/mo., Depending on Experience

Apply to: www.pioneertrustbank.com only.

EEO/AA/MF/D/V